

Mandatory Public DisclosureA: **GENERAL INFORMATION:**

SL NO.	INFORMATION	DETAILS
1	NAME OF THE SCHOOL	PUNJAB CONVENT SCHOOL
2	AFFILIATION NO.(IF APPLICABLE)	1630821
3	SCHOOL CODE (IF APPLICABLE)	20794
4	COMPLETE ADDRESS WITH PIN CODE	VPO MEHLLAN, TEHSIL SUNAM, DISTRICT SANGRUR-148001 (PUNJAB)
5	PRINCIPAL NAME & QUALIFICATION:	MRS.PARMJIT KAUR, M.A. B.Ed.
6	SCHOOL EMAIL ID	pcsmehlan@gmail.com
7	CONTACT DETAILS (LANDLINE/MOBILE)	9877033085, 8699037023

B: **DOCUMENTS AND INFORMATION:**

SL NO.	DOCUMENTS/INFORMATION	UPLOAD DOCUMENTS
1	COPIES OF AFFILIATION/UPGRADATION LETTER AND RECENT EXTENSION OF AFFILIATION, IF ANY	Attached herewith
2	COPIES OF SOCIETIES/TRUST/COMPANY REGISTRATION/RENEWAL CERTIFICATE, AS APPLICABLE	Attached herewith
3	COPY OF NO OBJECTION CERTIFICATE (NOC) ISSUED, IF APPLICABLE, BY THE STATE GOVT./UT	Attached herewith
4	COPIES OF RECOGNITION CERTIFICATE UNDER RTE ACT, 2009, AND IT'S RENEWAL IF APPLICABLE	Attached herewith
5	COPY OF VALID BUILDING SAFETY CERTIFICATE AS PER THE NATIONAL BUILDING CODE	Attached herewith
6	COPY OF VALID FIRE SAFETY CERTIFICATE ISSUED BY THE COMPETENT AUTHORITY	Attached herewith
7	COPY OF THE DEO CERTIFICATE SUBMITTED BY THE SCHOOL FOR AFFILIATION/UPGRADATION/EXTENSION OF AFFILIATIONOR SELF CERTIFICATION BY SCHOOL	Attached herewith
8	COPIES OF VALID WATER, HEALTH AND SANITATION CERTIFICATES	Attached herewith

NOTE: THE SCHOOLS NEEDS TO UPLOAD THE SELF ATTESTED COPIES OF ABOVE LISTED DOCUMENTS BY CHAIRMAN/MANAGER/SECRETARY & PRINCIPAL. IN CASE, IT IS NOTICED AT LATER STAGE THAT UPLOADED DOCUMENTS ARE NOT GENUINE THEN SCHOOL SHALL BE LIABLE FOR ACTION AS PER NORMS.

C: **RESULT AND ACADEMICS:**

S.NO.	DOCUMENTS/INFORMATION	UPLOAD DOCUMENTS
1	FEE STRUCTURE OF THE SCHOOL	Attached herewith
2	ANNUAL ACADEMIC CALANDER	Attached herewith
3	LIST OF SCHOOL MANAGEMENT COMMITTEE (SMC)	Attached herewith
4	LIST OF PARENTS TEACHERS ASSOCIATION (PTA) MEMBERS	Attached herewith
5	LAST THREE-YEAR RESULT OF THE BOARD EXAMINATION AS PER APPLICABLILITY	Attached herewith

RESULT CLASS: X

S.NO.	YEAR	NO. OF REGISTERED STUDENTS	NO. OF STUDENTS PASSED	PASS PERCENTAGE	REMARKS
1	2021	63	63	100%	Excellent
2	2020	65	57	87.69%	Good
3	2019	57	51	89.47%	Good
4	2018	45	44	97.77%	Excellent

RESULT CLASS: XII

S.NO.	YEAR	NO. OF REGISTERED STUDENTS	NO. OF STUDENTS PASSED	PASS PERCENTAGE	REMARKS
1	2021	38	To be appeared in Final Exams. in 2021	--	--
2	2020				
3	2019				


D: **STAFF (TEACHING)**

S.NO.	INFORMATION	DETAILS
1	PRINCIPAL	MRS.PARMJIT KAUR
2	TOTAL NO. OF TEACHERS	34
	o PGT	13
	o TGT	11
	o PRT	8
3	TEACHERS SECTION RATIO	1.5
4	DETAILS OF SPECIAL EDUCATOR	1 on regular basis
5	DETAILS OF COUNSELLOR AND WELNESS TEACHER	1 on regular basis

E: **SCHOOL INFRASTRUCTURE:**

S.NO.	INFORMATION	DETAILS
1	TOTAL CAMPUS AREA OF THE SCHOOL (IN SQUARE MTR)	8096 Square Meters
2	NO. AND SIZE OF THE CLASS ROOMS (IN SQ MTR)	Class Room(s)-27 (46.45 Sq.M.)
3	NO. AND SIZE OF LABORATORIES INCLUDING COMPUTER LABS (IN SQ MTR)	Composite Sci. Lab – 1 (74.32 Sq.M.) Physics Labs – 1 (74.32 Sq.M.) Chemistry Lab – 1 (74.32 Sq.M.) Biology Lab – 1 (74.32 Sq.M.) Library – 1 (148.64 Sq.M.) Computer Lab – 1 (46.45 Sq.M.) Maths Lab -1 (46.45 Sq.M.)
4	INTERNET FACILITY (Y/N)	Yes
5	NO. OF GIRLS TOILETS	18
6	NO. OF BOYS TOILETS	15
7	LINK OF YOUTUBE VIDEO OF THE INSPECTION OF SCHOOL COVERING THE INFRASTRUCTURE OF THE SCHOOL	https://www.youtube.com/watch?v=EAFR2m31VDQ

Makhan Singh
President
Punjab Convent School Education
Society, Mehlan (Sangrur)


Principal
Punjab Convent School
MEHLAN (Sangrur)
Affil. No. 1230821



Central Board of Secondary Education Online School Affiliation & Monitoring System

Grant with Condition Letter for-:SS-01043-1920

NO . CBSE/AFF/1630821/SS-01043-1920/2019-20

**Dated:
29/07/2019**

**The Manager,
PUNJAB CONVENT SCHOOL
VPO MEHLLAN, TEHSIL SUNAM, Distt Sangrur, Punjab-148001
(M: 01676237023)**

Subject : Provisional Affiliation up to Senior Secondary Level- regarding.

Ref : Application No. SS-01043-1920 dated 14.06.2018.

With reference to your application on the subject cited above; I am directed to convey the sanction for Provisional Affiliation as per details given below :

Affiliation No.	1630821
Affiliated for	Senior Secondary School Examination
Category	Upgradation of Affiliation
Period of provisional affiliation	01.04.2019 to 31.03.2022
Year and Month From which admission can be taken in Class-XI	1 April, 2019
Year and Month in which first batch of Class-XII will appear in board examinations	March, 2021
SUBJECTS ALLOWED:	
Languages	ENGLISH CORE, ENGLISH ELECTIVE, HINDI CORE, HINDI ELECTIVE, PUNJABI,
Elective Subjects	ACCOUNTANCY, BIOLOGY, BUSINESS STUDIES, CHEMISTRY, COMPUTER SCIENCE, ECONOMICS, HISTORY, MATHEMATICS, PHYSICAL EDUCATION, PHYSICS, POLITICAL SCIENCE,

The facilities reported at the time of last inspection:

S.No.	Detail	Nos	Size
1	Area of school campus	--	8096 Sq mtrs
2	Built up area	--	3996 Sq mtrs
3	Area of play ground	--	4100 Sq mtrs
4	Composite Science Lab	01	40Ft X 20Ft
5	Mathematics Lab	01	15Ft X 15Ft
6	Computer Lab	01	25Ft X 20Ft
7	Biology Lab	01	40Ft X 20Ft
8	Chemistry Lab	01	40Ft X 20Ft

9	Physics Lab	01	40Ft X 20Ft
10	Library rooms	01	80Ft X 20Ft
11	Class rooms	25	25Ft X 20Ft
12	Class rooms	--	--
13	Name of society running the school	PUNJAB CONVENT SCHOOL EDUCATION SOCIETY	

The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
2. The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy there of** for reference purpose and also advised to visit CBSE websites / , <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites at least once every week.
3. **The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.**
4. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
a)	1.0 acre	1250	02 in each class	04 each in class XI and XII
b)	1.5 acre	1875	03 in each class	04 each in class XI and XII
c)	2.0 acre	2500	04 in each class	04 each in class XI and XII
d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

6. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books as per the academic level of students shall be made available in the library.
7. The School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure **computer student ratio of 1:20** at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
8. The schools affiliated and running upto Senior Secondary Level will provide suitable facilities including the equipment in laboratories/workshops and games for classes XI and XII as per requirements laid down in rules.
9. The school will also abide by the conditions of Recognition/NOC prescribed by the State Government concerned.
10. The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per rule 10.6 of Affiliation Bye-laws. The **optimum number of students** in a section of a class should not be more than 40 and number of students at middle, secondary and senior secondary level of the school shall preferably be proportionate to each other.
11. **The section teacher ratio of 1:1.5** is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board
12. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.

13. As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, address postal and e-mail, telephone numbers, affiliation status, period of provisional affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year.
The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules.
14. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
15. Teachers are to be educated to avoid **Corporal Punishment i.e.** rule no. 44.1 (d & e).
16. As per rule no. 8.2 and 13.11, facilities for physically challenged student(s) should be adequately provided and every school shall promote inclusion of student(s) with disabilities/special needs in the normal school as per provisions of the '**Rights of Persons with Disabilities Act 2016**'.
17. The school shall take care of **Health, sanitation and fire safety** requirements in accordance with rule no. 3.3 (vii), rule 8.5 and rule 23.11.
18. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other vs State of Rajasthan and other delivered on 13.8.1997 Refer rule no. 10.9.
19. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charged should be commensurate with the facilities provided by the institution.
20. The school should not use the facilities available for commercialization:-
- | | |
|-----|---|
| (a) | As per rule no. 19.1 (ii) It shall be ensured that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever. |
| (b) | As per rule no. 19.1 (ii)(a) Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and the school is required to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee. |
21. **Admission to the school** is to be restricted as per rule 6.1 of Examination Bye-laws and rule 12 (i, ii & iii) of Affiliation bye laws.
22. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises
23. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
24. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
25. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service Contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III.

27. **Pay and allowances** to staff should be revised from time to time to bring it at par with that of State Government. Further, **Salary and service conditions** of staff should be fixed in accordance with rule no. 3.3 (v) and rule no. 10.2 as appended below:-
- a) The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India. Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws shall also be adhered to.
- (b) Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
28. Continuous **sponsoring of students at Board examination** is to be made as per rule 13.12 (iv). Failure to do so will lead to suo moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be
29. **School infrastructure and teachers** should be made available as per rule no. 13.4 **for examinations** conducted by the board and evaluation of answer scripts
30. As per rule no. 8.8 (iv & v), every affiliated school is required to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
31. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made in accordance with circular no. 03 dated 21 May 2013
32. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutinized carefully to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. The school will be responsible if prescribed books are found having such content. Provided also that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and owe the responsibility
33. As per RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3, a teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/ State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose
34. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board
35. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per rule 53.5.
36. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
37. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
38. The school is required to follow the safety guidelines as issued by the Board vide Circular No-Affiliation 05/2018 dated 27.03.2018 captioned Safety of Children in schools.
39. The school is directed to submit an affidavit duly notarized within 15 days of issuance of grant letter, as an instrument of acceptance of terms of affiliation. The school is not allowed to alter or make any changes in the contents of the affidavit. The format of affidavit is attached with this letter.
40. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principals of KV/JNV

41. The school shall apply for further Extension of Provisional Affiliation 'Online' through www.cbseaff.nic.in with prescribed fee and other essential documents as per the time period given by the board in this regard before the expiry of the date of provisional affiliation otherwise penalty as per rules will be charged for late execution of application.
42. The school should not start Class IX/X/XI/XII (as the case may be) without written approval of the Board. The Board shall not be responsible for any consequences in case class IX/X/XI/XII are started without obtaining the prior approval of the Board and without following the Affiliation Byelaws.
43. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
44. In case of established violation of Affiliation Bye laws, directions given in the circulars and any of the above mentioned conditions by the school, the school would be liable for disaffiliation under Chapter V, Rule No. 17 of Affiliation Bye-laws.
- Some of the important rules to be adhered to by the school were given above for drawing specific attention of the school authorities. However, the school authorities are required to acquaint themselves with the rules contained in Affiliation, Examination Bye-laws and circulars issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Rule 17 of Affiliation Bye-laws.
45. The school is required to contact the concerned Regional Office of CBSE for allotment of school number and password for online Registration of candidates.
46. **The affiliation of the school is subject to the fulfillment of the following special conditions. The school is required to comply with the conditions mentioned below and report specific compliance with documentary and photographic evidence ONLINE within a period of 30 days from the date of this letter. In case of non compliance of the these conditions the school will be liable for action as per rules:-**
- * No file is attached. Thus, The school is required to restrict the enrolment in each class providing 01 Sq. mtrs. floor area for each student but not exceeding 40.
 - * The school to have section restriction of 25 as per class rooms reported by IC. For further increase of sections the school may apply online and not to increase sections without specific approval from the board. The school shall cordon of roof top area.

Deputy Secretary

Encl: as stated above.

This site is Designed and Developed by IT & Project Department CBSE.


Mahesh Singh President
Punjab Convent School Education
Society, Mehlan (Sangrur)


Principal
Punjab Convent School
MEHLAN (Sangrur)
Affi. No. 1230821

COPY OF SOCIETY REGISTRATION CERTIFICATE

998— 1-10-64—25,600—Pb. Govt. Press, Patiala.

DI-210

CERTIFICATE OF REGISTRATION OF SOCIETIES

(ACT XXI OF 1860)

No. 421 of 19 98-99.

I here by certify that Punjab Convent School Education Society, Regd. office

V.P.O. Mehlan Distt. Sangrur.

has this day been registered under the Societies, Registration Act, (XXI of 1860) and as amended by Punjab Amendment Act, 1957.

Given under my hand at Chandigarh this

[Handwritten Signature]

day of June one thousand Nine Hundred and

Ninety Eight.

Fee Rs. 500/-



[Handwritten Signature]
REGISTRAR OF FIRMS & SOCIETIES
PUNJAB; CHANDIGARH

[Handwritten Signature]
President
Punjab Convent School Education
Society, Mehlan (Sangrur)

[Handwritten Signature]
Principal
Punjab Convent School
MEHLAN (Sangrur)
Affi. No. 1630821

ਨੰ: 3/116/2012-3ਸਿ3/1544

ਪੰਜਾਬ ਸਰਕਾਰ
ਸਿੱਖਿਆ ਵਿਭਾਗ
(ਸਿੱਖਿਆ-3 ਸ਼ਾਖਾ)

ਸੇਵਾ ਵਿਖੇ

ਪ੍ਰਿੰਸੀਪਲ,
ਪੰਜਾਬ ਕਾਨਵੈਂਟ ਸਕੂਲ,
ਪਿੰਡ ਤੇ ਡਾਕ ਮਹਿਲਾ, ਤਹਿ: ਸੁਨਾਮ, ਸੰਗਰੂਰ।

ਮਿਤੀ: ਚੰਡੀਗੜ੍ਹ 29/6/12

ਵਿਸ਼ਾ:- ਪੰਜਾਬ ਕਾਨਵੈਂਟ ਸਕੂਲ, ਪਿੰਡ ਤੇ ਡਾਕ ਮਹਿਲਾ, ਤਹਿ: ਸੁਨਾਮ, ਸੰਗਰੂਰ ਨੂੰ ਸੀ.ਬੀ.ਐਸ.ਈ. ਨਵੀਂ ਦਿੱਲੀ ਨਾਲ ਐਫੀਲੀਏਸ਼ਨ ਲੈਣ ਲਈ ਇਤਰਾਜ਼ਹੀਣਤਾ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕਰਨ ਬਾਰੇ।

ਸ਼੍ਰੀਮਾਨ ਜੀ,

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਹਵਾਲੇ ਵਿੱਚ।

2. ਸਕੂਲ ਦੀ ਮੈਨੇਜਮੈਂਟ ਵੱਲੋਂ ਪੇਸ਼ ਕੀਤੇ ਗਏ ਦਸਤਾਵੇਜ਼ਾਂ ਸਮੇਤ ਹਲਫੀਆਂ ਬਿਆਨ, ਜਿਲ੍ਹਾ ਸਿੱਖਿਆ ਅਫਸਰ (ਸੈ:ਸਿ:) ਸੰਗਰੂਰ ਅਤੇ ਡਾਇਰੈਕਟਰ ਸਿੱਖਿਆ ਵਿਭਾਗ (ਸੈ:ਸਿ:), ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ ਦੀਆਂ ਸਿਫਾਰਸ਼ਾਂ ਨੂੰ ਗਹੁ ਨਾਲ ਵਿਚਾਰਨ ਤੋਂ ਬਾਅਦ ਪੰਜਾਬ ਸਰਕਾਰ ਵੱਲੋਂ ਲੋੜੀਂਦਾ ਇਤਰਾਜ਼ਹੀਣਤਾ ਸਰਟੀਫਿਕੇਟ ਹੇਠ ਲਿਖੀਆਂ ਸ਼ਰਤਾਂ ਤੇ ਦਿੱਤਾ ਜਾਂਦਾ ਹੈ:-


1. ਭਵਿੱਖ ਵਿਚ ਕਿਸੇ ਵੀ ਸ਼ਿਕਾਇਤ/ਇੰਸਪੈਕਸ਼ਨ ਹੋਣ ਤੇ ਜੇਕਰ ਇਹ ਤੱਥ ਸਾਹਮਣੇ ਆਉਂਦਾ ਹੈ ਕਿ ਆਪ ਵੱਲੋਂ ਇਤਰਾਜ਼ਹੀਣਤਾ ਸਰਟੀਫਿਕੇਟ ਲੈਣ ਸਮੇਂ ਸਰਕਾਰ ਨੂੰ ਗਲਤ ਸੂਚਨਾਂ ਦੇ ਅਧਾਰ ਤੇ ਦਰਖਾਸਤ ਦਿੱਤੀ ਗਈ ਹੈ ਅਤੇ ਜਾਂ ਪੰਜਾਬ ਸਰਕਾਰ ਵੱਲੋਂ ਸਮੇਂ-ਸਮੇਂ ਸਿਰ ਜਾਰੀ ਕੀਤੀਆਂ ਹਦਾਇਤਾਂ ਦੀ ਆਪ ਵੱਲੋਂ ਪਾਲਣਾ ਨਹੀਂ ਕੀਤੀ ਜਾਂਦੀ ਅਤੇ ਇਸ ਤਰਾਂ ਹਲਫੀਆਂ ਬਿਆਨ ਵਿੱਚ ਦਿੱਤੀਆਂ ਲਿਖਤੀ ਸ਼ਰਤਾਂ ਨੂੰ ਨਹੀਂ ਮੰਨਿਆ ਜਾਂਦਾ ਰਿਹਾ, ਤਾਂ ਅਜਿਹੇ ਹਾਲਤ ਵਿੱਚ ਕਿਸੇ ਵੀ ਸਮੇਂ ਇਹ ਇਤਰਾਜ਼ਹੀਣਤਾ ਸਰਟੀਫਿਕੇਟ ਵਾਪਸ ਲਿਆ ਜਾ ਸਕਦਾ ਹੈ।

2. ਆਪ ਦੇ ਸਕੂਲ ਵਿਚ ਪੰਜਾਬੀ ਨੂੰ ਪੜ੍ਹਾਉਣਾ ਦਸਵੀਂ ਪੱਧਰ ਤੱਕ ਲਾਜ਼ਮੀ ਹੋਵੇਗਾ ਅਤੇ ਸੀ.ਬੀ.ਐਸ.ਈ. ਨਵੀਂ ਦਿੱਲੀ ਅਜਿਹੇ ਸਕੂਲਾਂ ਵਿਚ ਪੰਜਾਬੀ ਦਾ ਇਮਤਿਹਾਨ ਲੈਣ ਦਾ ਉਪਰਾਲਾ ਲਾਜ਼ਮੀ ਕਰੇਗਾ ਅਤੇ ਇਸ ਦੇ ਨਾਲ ਹੀ ਇਹ ਵੀ ਕਿਹਾ ਜਾਂਦਾ ਹੈ ਕਿ ਅਜਿਹਾ ਨਾ ਕਰਨ ਦੀ ਸੂਰਤ ਵਿੱਚ ਇਤਰਾਜ਼ਹੀਣਤਾ ਸਰਟੀਫਿਕੇਟ ਤੁਰੰਤ ਵਾਪਸ ਲੈ ਲਿਆ ਜਾਵੇਗਾ।

3. ਸਕੂਲ ਮੈਨੇਜਮੈਂਟ, ਸਿੱਖਿਆ ਵਿਭਾਗ ਪੰਜਾਬ ਸਰਕਾਰ ਵੱਲੋਂ ਆਰ.ਟੀ.ਈ. ਐਕਟ, 2009 ਦੇ ਤਹਿਤ ਜਾਰੀ ਕੀਤੇ ਨੋਟੀਫਿਕੇਸ਼ਨ ਅਤੇ ਪੰਜਾਬ ਰਾਜ ਲਈ ਬਣਾਏ ਆਰ.ਟੀ.ਈ. ਐਕਟ-2009 ਦੇ ਰੂਲਾਂ ਦੀ ਇੰਨ-ਬਿਨ ਪਾਲਣਾ ਕਰੇਗੀ।

4. ਸੀ.ਬੀ.ਐਸ.ਈ. ਨਵੀਂ ਦਿੱਲੀ ਦੀ ਐਫੀਲੀਏਸ਼ਨ ਲੈਣ ਉਪਰੰਤ ਸਕੂਲ ਦੀ ਮੈਨੇਜਮੈਂਟ ਸਕੂਲ ਦੇ ਟੀਚਿੰਗ ਸਟਾਫ ਅਤੇ ਨਾਨ ਟੀਚਿੰਗ ਸਟਾਫ ਨੂੰ ਸਰਕਾਰੀ ਕਰਮਚਾਰੀਆਂ ਵਾਂਗ ਤਨਖਾਹ ਅਤ ਹੋਰ ਭੱਤੇ ਆਦਿ ਅਕਾਉਂਟ ਪੇਈ ਚੈਕਾਂ ਰਾਹੀਂ ਦੇਣ ਲਈ ਵਚਨਵੱਧ ਹੋਵੇਗੀ। ਅਜਿਹਾ ਨਾ ਕਰਨ ਦੀ ਸੂਰਤ ਵਿੱਚ ਇਤਰਾਜ਼ਹੀਣਤਾ ਸਰਟੀਫਿਕੇਟ ਤੁਰੰਤ ਵਾਪਿਸ ਲੈ ਲਿਆ ਜਾਵੇਗਾ।

5. ਤੁਸੀਂ ਖੁਦ ਤੇ ਤੁਹਾਡੀ ਮੈਨੇਜਮੈਂਟ ਇਹ ਵੀ ਯਕੀਨੀ ਬਣਾਏਗੀ ਕਿ ਤੁਹਾਡੇ ਜਿਲ੍ਹੇ ਦੇ ਸਿੱਖਿਆ ਅਫਸਰ ਵੱਲੋਂ ਜਾਂ ਸਿੱਖਿਆ ਵਿਭਾਗ ਦੇ ਕਿਸੇ ਸੀਨੀਅਰ ਅਧਿਕਾਰੀ ਵੱਲੋਂ ਜਦੋਂ ਵੀ ਕਿਸੇ ਤਰ੍ਹਾਂ ਦੀ ਸੂਚਨਾਂ ਦੀ ਮੰਗ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਤਾਂ ਉਸਨੂੰ ਲੋੜੀਂਦੀ ਸੂਚਨਾਂ ਉਪਲੱਬਧ ਕਰਵਾਈ ਜਾਵੇਗੀ ਅਤੇ ਨਾਲ ਹੀ ਲੋੜੀਂਦਾ ਸਹਿਯੋਗ ਵੀ ਦਿੱਤਾ ਜਾਵੇਗਾ।



ਵਧੀਕ ਸਕੱਤਰ ਸਕੂਲ ਸਿੱਖਿਆ

ਪਿ:ਅੰ:ਨੰ:3/116/2012-3ਸਿ3/

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ:

ਉਤਾਰਾ ਡਾਇਰੈਕਟਰ, ਸਿੱਖਿਆ ਵਿਭਾਗ (ਸੈ:ਸਿ) ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ ਨੂੰ ਉਨ੍ਹਾਂ ਦੇ ਮੀਮੋ ਨੰ: 15/51-2012 ਗ੍ਰਾਂਟ-1(2), ਮਿਤੀ 29-03-2012 ਦੇ ਹਵਾਲੇ ਵਿੱਚ ਭੇਜਕੇ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਉਪਰੋਕਤ ਸਕੂਲ ਦੀ ਹਰ ਪੰਜ ਸਾਲ ਵਿੱਚ ਘੱਟੋ-ਘੱਟ ਇੱਕ ਵਾਰ ਇੰਸਪੈਕਸ਼ਨ ਹਰ ਹਾਲਤ ਵਿੱਚ ਕਰਵਾਈ ਜਾਵੇ ਅਤੇ ਇੰਸਪੈਕਸ਼ਨ ਰਿਪੋਰਟ ਸਰਕਾਰ ਨੂੰ ਭੇਜੀ ਜਾਵੇ ਤਾਂ ਜੋ ਇਹ ਪਤਾ ਲਗਦਾ ਰਹੇ ਕਿ ਸਬੰਧਤ ਸਕੂਲ, ਪੰਜਾਬ ਸਰਕਾਰ ਵੱਲੋਂ ਜਾਰੀ ਹਦਾਇਤਾਂ ਦੀ ਇੰਨ-ਬਿਨ ਪਾਲਣਾ ਕਰਦਾ ਰਿਹਾ ਹੈ ਜਾਂ ਨਹੀਂ।

2. ਪੰਜਾਬ ਕਾਨਵੈਂਟ ਸਕੂਲ, ਪਿੰਡ ਤੇ ਡਾਕ ਮਹਿਲਾ, ਤਹਿ: ਸੁਨਾਮ, ਸੰਗਰੂਰ ਦੀ ਮਿਸਲ ਮੂਲ ਰੂਪ ਵਿੱਚ ਵਾਪਸ ਭੇਜੀ ਜਾਂਦੀ ਹੈ।


ਵਧੀਕ ਸਕੱਤਰ ਸਕੂਲ ਸਿੱਖਿਆ

ਅੰਦਰਨੀ ਵੰਡ

1. ਨਿੱਜੀ ਸਕੱਤਰ/ਸਿੱਖਿਆ ਮੰਤਰੀ, ਪੰਜਾਬ।
2. ਨਿੱਜੀ ਸਕੱਤਰ/ਸਕੱਤਰ ਸਕੂਲ ਸਿੱਖਿਆ, ਪੰਜਾਬ।
3. ਨਿੱਜੀ ਸਹਾਇਕ/ਵਧੀਕ ਸਕੱਤਰ ਸਕੂਲ ਸਿੱਖਿਆ, ਪੰਜਾਬ।


President
Punjab Convent School Education
Society, Mehlan (Sangrur)


Principal
Punjab Convent School
MEHLAN (Sangrur)
Affi. No. 1639821

TRANSLATED COPY OF N.O.C. FROM AN AUTHORIZED TRANSLATOR

No. 3/116/2012-3SE/1544
Punjab Government
Education Department
(Education-3 Branch)

To

Principal,
Punjab Convent School,
Village & Post office Mehlan,
Tehsil Sunam, District Sangrur.

Dated: Chandigarh 29.06.2012

Sub: No Objection Certificate for getting the Affiliation from
C.B.S.E., New Delhi by Punjab Convent School, Village &
Post Office Mehlan, Tehsil Sunam, District Sangrur .

Sir,

IN REFERENCE TO SUBJECT ABOVE :-

2. No Objection Certificate is hereby issued by Punjab Government on the basis of documents, affidavit tendered by School Management and after carefully watching the recommendations of District Education Officer (Sr. Sec.) and Director Education Department (Sr. Sec.), Punjab, Chandigarh, on the following conditions :-

1. In future any complaint or at the time of inspection, if any fact found that he has given any false information and not obey the instructions and you are not obeying the instructions laid down in affidavit, then this No Objection Certificate shall be liable cancelled.
2. Punjabi upto Matriculation as teaching shall be essential and he will sure that CBSE will take the examination of Punjabi and in case of failure, this No Objection Certificate shall be liable cancelled.
3. School Management will abide all instructions, rules and regulations of Education Department Punjab STE Act 2009 and Notifications etc.
4. After getting the affiliation from CBSE, school management shall pay the salary to teaching and non-teaching staff as per Government Employees. In case of



failure, this No Objection Certificate shall be liable cancelled.

5. You self and School Management will sure that he will give all statements as required by concerned District Education Officer and co-operative with him.

Sd/-

Additional Secretary School
Education

Memo No. 3/116/2012-3 SE3

Dated Chandigarh

A copy of the same is sent to Education Department (Sr. Sec.), Punjab, Chandigarh in reference to their letter No. 15/51-2012- Grant -1 (2) dated 29.03.2012 and requested him that inspect once within five years should be conducted and a copy of report sent to Punjab Government, so that it should be clear that school is obeying the instructions.

2. Send in original to Punjab Convent School, Village & Post Office Mehlan, Tehsil Sunam, District Sangrur

Sd/-

Additional Secretary School
Education



Internal Distribution

1. Personal Secretary/ Education Minister, Punjab.
2. Personal Secretary/ Secretary School Education, Punjab
3. Personal Secretary/ Additional Secretary School Education, Punjab.

TRUE TRANSLATION FROM
Punjabi, Hindi, Urdu to English

NOTARY PUBLIC
Distt Sangrur (Pb.) India

2/7/12

Manpreet Singh
President
Punjab Convent School Education
Society, Mehlan (Sangrur)

Principal
Punjab Convent School
MEHLAN (Sangrur)
Aff. No. 1639821

Form II

6

OFFICE OF DISTRICT EDUCATION OFFICER (EE) SANGRUR

Phone: 01672-231341, Fax: 01672-221250

E-Mail: dposangrur@gmail.com

No. SSA/RTE/2017/SNM-II 009

Dated: 24/10/17

The Manager / Principal

Principal

School

Punjab Convent School

VILLAGE/WARD

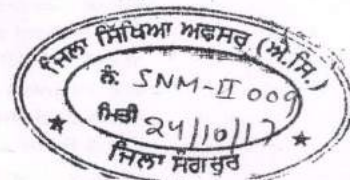
Mehlan

BLOCK

Sunam-2

District

Sangrur



Sub: Recognition Certificate for the School under sub-rule (4) of rule 11 of Right of Children to Free and Compulsory Education Rules, 2011 for the purpose of Section 18 of Right of Children to Free and Compulsory Education Act, 2009 and under section 23(2) amendment act RTE 2017

Dear Sir/Madam,

With reference to your application dated 04-09-2017 and subsequent correspondence with the school/inspection in this regard, I convey the grant for Permanent recognition to the

Punjab Convent School, Mehlan, Sangrur
for Class 1st to Class 8th w.e.f from 1st April 2017.

The above sanction is subject to fulfillment of following conditions:-

1. The grant for recognition is not extendable and does not in any way imply any obligation to recognize/affiliate beyond Class VIII
2. The School shall abide by the provisions of Right of Children to Free and Compulsory Education Act, 2009 (Annexure I) and the Right of Children to Free and Compulsory Education Rules, 2009 (Annexure II).
3. The School shall admit in class I, to the extent of 25 % of the strength of that class, children belonging to weaker section and disadvantaged group in the neighborhood and provide free and compulsory elementary education till its completion. Provided, further that in case of pre primary classes also, this norm shall be followed.
4. For the children referred to in paragraph 3, the School shall be reimbursed as per Section 12(2) of the Act. To receive such reimbursements school shall provide a separate bank account.
5. The Society/School shall not collect any capitation fee and subject the child or his or her parents or guardians to any screening procedure.
6. The School shall not deny admission to any child for lack of age proof. If such admission is sought subsequent to the extended provided prescribed for admission.

On the ground of religion, caste or race, place of birth or any of them.

7. The School shall ensure:

- (i) No child admitted shall be held back in any class or expelled from school till the completion of elementary education in a school;
- (ii) No child shall be subjected to physical punishment or mental harassment;
- (iii) No child is required to pass any board examination till the completion of elementary education;
- (iv) Every child completing elementary education shall be awarded a certificate as laid down under Rule 23.
- (v) Inclusion of Students with disabilities/special needs as per provision of the Act
- (vi) The teachers are recruited with minimum qualifications as laid under section 23(1) of the Act. Provided further that the current teachers who, at the commencement of this Act do not possess minimum qualifications shall acquire such minimum qualifications

Mehlan
Principal
Punjab Convent School Education
Society, Mehlan (Sangrur)

Prans
Principal
Punjab Convent School
MEHLAN (Sangrur)
Affi. No. 1630821

- (vii) The teacher performs its duties specified under section 24(1) of the Act and
 - (viii) The teachers shall not engage himself or herself for private teaching activities.
8. The School shall follow the syllabus on the basis of curriculum laid down by appropriate authority.
 9. The School shall enroll students proportionate to the facilities available in the school as prescribed in the section 19 of the Act.
 10. The School shall maintain the standards and norms of the school as specified in section 19 of the Act. The facilities reported at the time of last inspection are as given under:-

Area of School Campus	8248 Sq mtr
Total Built Area	2470 Sq mtr
Area of Playground	5125 sq mtr
No. of class rooms	25
Room for Headmaster-cum-Office-cum-Storeroom	Yes
Separate toilet for BOYS	Yes
Separate toilet for GIRLS	Yes
Drinking Water Facility	Yes
Kitchen for cooking Mid-Day-Meal	No
Barrier free Access	Yes
Availability of Teaching Learning Material/Play Sports Equipments/Library:	Yes

11. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
12. The school buildings or other structures or the grounds are used only for the purposes education and skill development.
13. The School is run by a society registered under the Societies Registration Act, 1860 (21 of 1860), or a public trust constituted under any law for the time being in force;
14. The School is not run for profit to any individual, group or association of individuals or any other persons;
15. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy each of the Statements of Accounts should be sent to the DEO every year.
16. The recognition Code Number allotted to your school is S.N.M.-II-009. This may please be noted and quoted for any correspondence with this office.
17. The school furnishes such reports and information as may be required by the Director of Education/District Education Officer from time to time and complies with such instructions of the State Government/ Local Authority as may be issued to secure the continued fulfillment of the condition of recognition or the removal of deficiencies in working of the school;
18. Renewal of Registration of Society if any, be ensured.
19. Other conditions as per Annexure 'III' enclosed.
20. If any indisciplinary act by school or school management is found in school than action will be taken against you according to RTE act.
21. School should regularly submit " Fire safety certificate" as well as "Bulding safety certificate" to DEO (EE) office.
22. All teachers in school should be qualified according to RTE act as well as latest guidelines by Punjab Govt.
23. Provided further that every teacher appointed or in position as on the 31st march 2015. Who does not possess minimum qualifications as laid down under sub section (1), shall acquire such minimum qualifications within period of 4 years from the date of Commencement of the right of Children to Free and Compulsory Education (amendment) Act 2017 no. 24 of 2017 dated 9 August 2017.

President
Punjab Convent School Education
Society, Mehlan (Sangrur)


Balwinder K...
Yours faithfully,
Distt. (Pry.) Education Officer,
SANGRUR
District Education Officer(EE)
Sangrur
24/10/17

Makhan Singh President
Punjab Convent School Education
Society, Mehlan (Sangrur)

J. Kaur
Principal
Punjab Convent School
MEHLAN (Sangrur)
Affi. No. 1530821

ਬਿਲਡਿੰਗ ਦੀ ਸੁਰੱਖਿਅਤ ਬਾਰੇ ਸਰਟੀਫਿਕੇਟ ਬਾਬਤ ਸਮਾਂ
12.04.2019 ਤੋਂ 31.03.2024

ਤਸਦੀਕ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਪੰਜਾਬ ਕਾਨਵੈਂਟ ਸਕੂਲ, ਪਿੰਡ ਮਹਿਲਾਂ, ਜਿਲ੍ਹਾ ਸੰਗਰੂਰ
ਦੀ ਬਿਲਡਿੰਗ ਫਿਜ਼ੀਕਲੀ ਚੈਕ ਕਰ ਲਈ ਹੈ। ਜੋ ਕਿ ਸਕੂਲ ਚਲਾਉਣ ਲਈ ਫਿੱਟ ਅਤੇ ਸੁਰੱਖਿਅਤ ਹੈ।


ਉਪ ਮੰਡਲ ਇੰਜੀਨੀਅਰ,
ਉਸਾਰੀ ਉਪ ਮੰਡਲ ਨੰ: 1 (ਭ ਤੇ ਮ) ਸ਼ਾਖਾ,
ਸੰਗਰੂਰ।

**TRANSLATED COPY OF BUILDING SAFETY CERTIFICATE
FROM AN AUTHORIZED TRANSLATOR**

Building Safety Certificate w.e.f. 14.04.2019 to 31.03.2024

Certified that the building of Punjab Convent School, Village Mehlan, District Sangrur (Punjab), has been physically verified and reported that the school building has been properly inspected and seems to be safe visually for running a school.

**Sd-
Sub Divisional Engineer,
Const. Sub Division No.1 P.W.D.,
B&R, Sangrur (Punjab).**


President
Punjab Convent School Education
Society, Mehlan (Sangrur)


Principal
Punjab Convent School
MEHLAN (Sangrur)
Aff. No. 1330821



Punjab Fire Services
(Sunam)



FIRE SAFETY CERTIFICATE
ਫਾਇਰ ਸੇਫਟੀ ਪ੍ਰਮਾਣ ਪੱਤਰ

NOC No 2113-22743-Fire/17237

NOC Type: Renew

Dated **25-Jul-2020**

Certified that the **PUNJAB CONVENT SCHOOL** at V.P.O - Mehlan, Sunam (Sangrur) comprised of 0 basements and 2 (Upper floor) owned/occupied by **Makhan Singh** have compiled with the fire prevention and fire safety requirements of National Building Code and verified by the officer concerned of fire service on **16-Jul-2020** in the presence of **Makhan Singh** (Name of the owner or his representative) and that the building / premises is fit for occupancy group **B** subdivision **1** (As per NBC) for period of **one year** from issue date. Subject to the following conditions.

Issued on **25-Jul-2020** at Sunam

ਤਸਦੀਕ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ **PUNJAB CONVENT SCHOOL** ਜੋ ਕਿ V.P.O - Mehlan, Sunam (Sangrur) ਸਮੇਤ 0 ਬੇਸਮੈਂਟ ਅਤੇ 2 (ਉੱਪਰਲੀ ਮੰਜ਼ਿਲ) ਮਲਕੀਅਤ/ਕਾਬਜ਼ਦਾਰ **Makhan Singh** ਨੂੰ ਅੱਗ ਬੁਝਾਉਣ ਦੇ ਪ੍ਰਭਾਵੀ ਅਤੇ ਬਚਾਅ ਦੇ ਰਾਸ਼ਟਰੀ ਬਿਲਡਿੰਗ ਕੋਡ ਅਨੁਸਾਰ ਜਿਸ ਨੂੰ ਸਬੰਧਤ ਅੱਗ ਬੁਝਾਉ ਅਧਿਕਾਰੀ ਵੱਲੋਂ ਪ੍ਰਮਾਣਿਤ ਕੀਤਾ ਗਿਆ 16-Jul-2020 ਮੌਜੂਦਗੀ ਵਿੱਚ **Makhan Singh** (ਮਾਲਕ ਦਾ ਨਾਮ ਜਾਂ ਉਸ ਦਾ ਪ੍ਰਤੀਨਿਧੀ) ਅਤੇ ਇਮਾਰਤ / ਬਿਲਡਿੰਗ ਆਬਾਦੀ ਲਈ ਯੋਗ ਹੈ। Occupancy Group B subdivision 1 (ਐਨ. ਬੀ. ਸੀ. ਦੇ ਅਨੁਸਾਰ) ਦੇ ਪ੍ਰਭਾਵੀ ਸਮੇਂ ਤੋਂ ਇੱਕ ਸਾਲ ਤੱਕ ਜਿਸ ਲਈ ਨਿਮਨ ਅਨੁਸਾਰ ਹਦਾਇਤਾਂ ਹਨ।

ਜਾਰੀ ਕਰਨ ਦੀ ਮਿਤੀ **25-Jul-2020** ਕਿੱਥੇ Sunam .

1. Fire Safety arrangements shall be kept in working condition at all the times.
ਹਰ ਸਮੇਂ ਅੱਗ ਤੋਂ ਬਚਾਅ ਦੇ ਯੰਤਰਾਂ ਨੂੰ ਚਾਲੂ /ਚੰਗੀ ਹਾਲਤ ਵਿੱਚ ਰੱਖਿਆ ਜਾਵੇ।
2. No, alteration/ addition/ change in use of occupancy is allowed.
ਕਿਸੇ ਵੀ ਤਰ੍ਹਾਂ ਦੇ ਬਦਲਾਅ/ ਵਾਧੇ/ ਕਾਬਜ਼ਕਾਰ ਵਿੱਚ ਬਦਲਾਵ ਦੀ ਮਨਾਹੀ ਹੈ।
3. Occupants/ owner should have trained staff to operate the operation of fire safety system provided there in.
ਉਪਲੱਬਧ ਅੱਗ ਬੁਝਾਉਣ ਦੇ ਯੰਤਰਾਂ ਦੀ ਵਰਤੋਂ ਤੋਂ ਰਹਿਣ ਵਾਲੇ ਲੋਕਾਂ / ਮਾਲਕਾਂ ਨੂੰ ਜਾਣੂ ਕਰਵਾਇਆ ਜਾਣਾ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ।
4. Fire Officer can check the arrangements of fire safety at any time, this certificate will be withdrawn without any notice if any deficiency is found.
ਫਾਇਰ ਬ੍ਰਿਗੇਡ ਅਧਿਕਾਰੀ ਕਿਸੇ ਵੀ ਵਕਤ ਇਨ੍ਹਾਂ ਸਾਰੇ ਪ੍ਰਬੰਧਾਂ ਨੂੰ ਚੈੱਕ ਕਰ ਸਕਦਾ ਹੈ, ਜੇ ਕਰ ਕੋਈ ਕਮੀ ਪਾਈ ਗਈ ਤਾਂ ਬਿਨਾਂ ਕਿਸੇ ਨੋਟਿਸ ਦੇ ਇਹ ਸਰਟੀਫਿਕੇਟ ਰੱਦ ਸਮਝਿਆ ਜਾਵੇਗਾ।
5. Occupants/ owner should apply for renewal of fire safety certificate one month prior to expiry of this certificate.

ਮਾਲਕ ਜਾਰੀ ਕੀਤੇ ਗਏ ਫਾਇਰ ਸੇਫਟੀ ਸਰਟੀਫਿਕੇਟ ਦੀ ਮਿਤੀ ਖਤਮ ਹੋਣ ਤੋਂ ਇੱਕ ਮਹੀਨਾ ਪਹਿਲਾਂ ਰੀਨੀਊ ਕਰਵਾਉਣ ਦੀ ਸਲਾਹ ਦੇਣਗੇ।

Makhan Singh President
ab Convent School Education
Society, Mehlan (Sangrur)

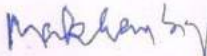
J. Singh Principal
Punjab Convent School
MEHLAN (Sangrur)
Affi. No. 1630821

* Above Details cannot be used as ownership proof.

ਉਪਰੋਕਤ ਦਰਸਾਈ ਗਈ ਜਾਣਕਾਰੀ ਨੂੰ ਮਾਲਕਾਨਾ ਦੇ ਸਬੂਤ ਵਜੋਂ ਨਹੀਂ ਵਰਤਿਆ ਜਾਵੇਗਾ।

* This is digitaly created cerificate, no signatue are needed

ਇਹ ਡਿਜੀਟਲੀ (ਕੰਪਿਊਟਰਾਈਜ਼ਡ) ਤਿਆਰ ਕੀਤਾ ਗਿਆ ਸਰਟੀਫਿਕੇਟ ਹੈ, ਜਿਸ ਵਿੱਚ ਦਸਤਖਤ ਦੀ ਕੋਈ ਲੋੜ ਨਹੀਂ ਹੈ।


President
Punjab Convent School Education
Society, Mehlani (Sangrur)


Principal
Punjab Convent School
MEHLANI (Sangrur)
Affi. No. 1630624

COPY OF WATER, HEALTH AND SANITATION CERTIFICATE

APPENDIX - VIII

PROFORMA REGARDING SAFE DRINKING WATER AND SANITARY CONDITION CERTIFICATE

No. 313/22/21/04

Date: 27-1-21

It is certified that an inspection team headed by JARNAIL SINGH
M.P.H.S (SI) (Name of Officers with designation) from M.P.H.C. MEHLAN
----- (Name of Department/Office) inspected the PUNJAB CONVENT SCHOOL
(Name & Address of the School) on 25-01-2021 and found that the PUNJAB
CONVENT SCHOOL (Name of school) has safe drinking water facilities for the students and
members of staff of the institution and is maintaining the hygienic sanitation condition in the
school building & the campus as per the norms prescribed by the Central/State/U.T Govt.

The above valid for a period of: 25-1-21 to 24-1-2022

[Signature] Health Supervisor (M)
Signature with Seal PHC MEHLAN, Sangrur (Pb.)

Name : JARNAIL SINGH
Designation: M.P.H.S (SI)

To
PRINCIPAL
PUNJAB CONVENT SCHOOL
V.P.O MEHLAN,
TEHSIL SUNAM, DISTT. SANGRUR
(Name & Address of the Institution)

[Signature]
27/1/21
Senior Medical Officer,
P.H.C. Kadian (Sgr.)

86

Makhan Singh President
Punjab Convent School Education
Society, Mehlan (Sangrur)

[Signature]
Principal
Punjab Convent School
MEHLAN (Sangrur)
Aff. No. 1630821

District Water Testing Laboratory SANGRUR

ANALYSIS REPORT OF WATER SAMPLE

PARTICULARS OF SAMPLE

1. Name of Place:

District: Sangrur Block Suram Vill Mehlan Location R.O

2. Source of the Sample (Tick) Canal/Tubewell/Handpump/Anyother

3. Name/ Designation of the Person Punjab Convent School
Who Collected The Sample

4. 1) Date of Issue 12/5/21

2) Report Valid Upto 31/2/22

5. Type of Disinfection(Tick) Silver Ionization/ Chlorination/ None

Sr. No.	Test	Desirable	Permissible	Result
1	Turbidity (NTU) max	5.0	10	<u>nil</u>
2	Colour (Visual)	-	Un- objectionable	<u>colourless</u>
3	Taste and Odour	-	Un- objectionable	<u>odourless</u>
4	PH	6.5 to 8.5	No Relaxation	<u>7.3</u>
5	Total Dissolved Solids mg/l Max	500	2000	<u>96.7</u>
6	Calcium (Ca) mg/l.Max	75	200	<u>59</u>
7	Chloride	250	1000	<u>65</u>
8	Total Alkativity (as Ca, CO ₃) mg/l	200	600	<u>235</u>
9	Total Hardness (Ca, CO ₃) mg/l	300	600	<u>252</u>
10	Residual Chlorine (as Cl) mg/l	0.2	0.5	<u>nil</u>
11	Flurides (as F) mg/l	1	1.5	<u>0.49</u>
12	Nitrate (as NO ₃) mg/l	45	100	<u>28</u>
13	Sulphate (as SO ₄) mg/l	200	400	<u>nil</u>
14	Iron (as Fe) mg/l	0.3	1.0	<u>nil</u>

Bacteriological Parameters:

Test for Total Coliform by MPN method with Maconky Broth


- 1) Test for Fecal Coliform b MPN method with A1 Broth
(Conducted if Toal Coliform present)

Report:

- 1) The water is potable/ ~~not potable~~ The water is Potable
2) The following parameters are more than the acceptable but less than the cause of rejection limits.

Note:

1. The sample has not been collected by this office
2. This sample has been consumed in testing.

In Charge

District Water Testing Laboratory,
/Mobile Water Testing Laboratory.
Sangrur.


President
Punjab Convent School Education
Society, Mehlan (Sangrur)


Principal
Punjab Convent School
MEHLAN (Sangrur)
Affi. No. 1239821

PUNJAB CONVENT SCHOOL

VILLAGE MEHLAN, DISTRICT SANGRUR-148001 (PUNJAB)

CLASSWISE FEE STRUCTURE (2021-22)

S. NO.	Class	ANNUAL CHARGES	MONTHLY TUITION FEE
1	1 st	3475.00	820.00
2	2 nd	3475.00	1015.00
3	3 rd	3475.00	1015.00
4	4 th	3550.00	1085.00
5	5 th	3550.00	1155.00
6	6 th	3600.00	1260.00
7	7 th	3600.00	1380.00
8	8 th	3600.00	1380.00
9	9 th	3700.00	1660.00
10	10 th	3700.00	1660.00
11	10+1	8500.00	2150.00
12	10+2	8500.00	2150.00

Makhan Singh President
Punjab Convent School Education
Society, Mehlan (Sangrur)

J. Kaur Principal
Punjab Convent School
MEHLAN (Sangrur)
Affil. No. 1230821


PUNJAB CONVENT SCHOOL

VILLAGE MEHLAN, DISTRICT SANGRUR-148001 (PUNJAB)

ACADEMIC CALANDER 2021-22

Sr No.	Date	Celebration	Competition to be held				
			Group A VIII-X	Group B V-VIII	Group C I-IV	Nry -UKG	Club
1	5 April,21	New Session Begins					
2	6 April,21		Bag Packing	Bag Packing	Bag Packing	Bag Packing	Art & Craft Club
3	7 April,21	Health Day	Healthy Tiffin	Healthy Tiffin	Healthy Tiffin	Healthy Tiffin	Health Club
4	12 April,21	Baisakhi	Turban tying	Punjabi Folk Dress	Punjabi Folk Dress	Punjabi Folk Dress	
5	22 April,21	Earth Day	Poster Making	Chart Making	Chart Making	Draw Earth	Gardening Club
6	23 April,21	Book Day	Reading Contest	Reading Contest	Reading Contest	Reading Contest	
7	8 May,21	Mother's Day	Card Making	Card Making	Card Making	Card Making	
8		Periodic 1 Test from 22nd May,2021					
9	3 June,21	PTM					
10		Summer Vacation from 5 June,21					
11	1 July,21	School Re-open					
12	20 July,21		Calligraphy English	Calligraphy English	Calligraphy English	Vegetable Printing	Language Club
13	30 July,21		Boys Handball	Girls Kho-Kho	100m Race	Hop Race	Maths Club
14	14 Aug,21	Independence Celebration					
15	21 Aug,21		Declamation	Rakhi Making	Rakhi Making	Rakhi Making	Art & Craft Club
16	28 Aug,21	Janmashtmi Celebration					
17		Half Yearly Exam from 11 September,21					
18		PTM on 25 September,21					
19	13 Oct,21	Dussehra Celebration					
20	19 Oct,21		Science Quiz	Science Quiz	Science Quiz	Story Telling	Science Club
21	11 Nov,21	Diwali Celebration	Rangoli Making	Diyas Decoration	Candle Decoration	Draw Diyas	Art & Craft Club
22	23 Nov,21	Poem Recitation	Poem Recitation	Poem Recitation	Poem Recitation	Poem Recitation	GK Club
23		Periodic 2 Test from 11th December,2021					
24	24 Dec,21	Christmas Celebration	Tree Decoration	Play	Draw Santa	Draw Santa	Art & Craft Club
25		Winter Vacation from 25 December to 5 December					
26	12 Jan,22	Lohri Celebration					
27	25 Jan,22	Republic Celebration	Debate	Debate	Learn Pleamble	Colors Flag	Maths Club
28		Annual Examination From 7 March,22					


 Makhan Singh, President
 Punjab Convent School Education
 Society, Mehlan (Sangrur)


 Principal
 Punjab Convent School
 MEHLAN (Sangrur)
 Affl. No. 1a30821

**LIST OF RE-CONSTITUTED SCHOOL MANAGING COMMITTEE OF
PUNJAB CONVENT SCHOOL, MEHLAN (SANGRUR) PB.
[Running under the aegis of Punjab Convent School Education Society, Mehlan (Sangrur)]**

S. No.	Name	Father/Spouse Name	Desgn. In SMC	Occupation with Address	Resi. Address	Contact No.
1	MAKHAN SINGH	JANG SINGH	PRESIDENT	EDUCATIONIST SUNAMI GATE, SANGRUR	SUNAMI GATE, NEAR TRUCK UNION, SANGRUR	9256091826
2	PRITAM SINGH	CHINT SINGH	EXECUTIVE MEMBER	EDUCATIONIST VPO LADDA	VPO LADDA (SANGRUR)	01676270023
3	KULDEEP SINGH	SADHU SINGH	TREASURER	BUSINESSMAN VPO SHERON	VPO SHERON (SANGRUR)	01676270023
4	KULWINDER SINGH	RANJIT SINGH	MEMBER	SERVING IN PVT. SECTOR, SANGRUR	#86, KARAM SINGH NAGAR, SANGRUR	01676270023
5	JASPAL SINGH	MOHAN SINGH	MEMBER	BUSSINESS, VPO KHERI (SANGRUR)	VPO KHERI (SANGRUR)	01676270023
6	JARNAIL SINGH	TEJA SINGH	MEMBER	BUSSINESS, VPO BENRA (SANGRUR)	VPO BENRA (SANGRUR)	01676270023
7	PARMJIT KAUR	BIKKAR SINGH	MEMBER SECRETARY (PRINCIPAL)	EDUCATIONIST PCS MEHLAN (SANGRUR)	#70, CAPT.KARAM SINGH NAGAR, SANGRUR	9216237023
8	ANITA RANI	DAYA NAND	MEMBER (TEACHER)	EDUCATIONIST PCS MEHLAN (SANGRUR)	SARDAR BASTI, SANGRUR	01676270023
9	RAJNI RANI	KRISHAN KUMAR	MEMBER (TEACHER)	EDUCATIONIST PCS MEHLAN (SANGRUR)	SHEIKHUPURA BASTI, SANGRUR	01676270023
10	KULDEEP KAUR	MANJIT SINGH	MEMBER (TEACHER)	EDUCATIONIST PCS MEHLAN (SANGRUR)	VPO KANOI (SANGRUR)	01676270023
11	DHAN SINGH	BALWANT SINGH	MEMBER (PARENTS)	BUSSINESS, VPO SAUGTIWAL (SANGRUR)	VPO SAUGTIWAL (SANGRUR)	01676270023
12	SHASTRI LAL	KUNDAN LAL	MEMBER (PARENTS)	EDUCATIONIST	VILL GOBINDPURA (SANGRUR)	01676270023
13	HARJINDER SINGH	GURTEJ SINGH	MEMBER (PARENTS)	AGRICULTURIST	VILL MAURAN (SANGRUR)	9877668577
14	SHALLU ARORA	CHANDER SHEKHAR	Executive Member	Educationist (Principal, Keshav Public Sr. Sec. School, Dirba (Sangrur)) – A CBSE affiliated School	#131-C,MODEL TOWN, NEAR TAGORE THEATRE,PATIALA	7508000556
15	MAMTA RANI	SHAMMI KUMAR	Executive Member	Educationist (PRINCIPAL, HOLY HEART PUB SR SEC SCHOOL, VPO CHHAJLI (SANGRUR) - A CBSE affiliated School	ST NO 5, SHIVAM COLONY, SANGRUR-148001 (PUNJAB)	01676261225
16	BOARD NOMINEE		EX-OFFICIO MEMBER	To be nominated by CBSE, New Delhi		
17	BOARD NOMINEE		EX-OFFICIO MEMBER	To be nominated by CBSE, New Delhi		

CERTIFIED TRUE COPY

Makhan Singh
President
Punjab Convent School Education
Society, Mehlan (Sangrur)


Shyam
Principal
Punjab Convent School
MEHLAN (Sangrur)
Aff. No. 1430821

LIST OF PARENTS TEACHERS ASSOCIATION (PTA) MEMBERS
of
PUNJAB CONVENT SCHOOL, MEHLAN (SANGRUR) PB.
[Running under the aegis of Punjab Convent School Education Society, Mehlan (Sangrur)]

To bring home and the school in close contact and to promote the welfare of the students in home and in community. If both of them i.e. Teachers as well as parents, come forward together, know each-other, understand each-other, it helps in growth and development of student's progress.

<u>S.No.</u>	<u>Name</u>	<u>Designation</u>
1	Mr.Harwinder Singh	Chairman (Parent)
2	Mrs.Parmjit Kaur	Secretary (Principal)
3.	Mr.Pargat Singh	Member (Parent)
4.	Mr.Harbans Singh	Member (Parent)
5.	Mr.Gurjant Singh	Member (Parent)
6.	Ms.Harpinder Kaur	Member (Teacher)
7.	Ms.Rajni Rani	Member (Teacher)
8.	Ms.Amandeep Kaur	Member (Teacher)
9.	Mr.Nardev Singh	Member (Parent)


President
Punjab Convent School Education
Society, Mehlan (Sangrur)


Principal
Punjab Convent School
MEHLAN (Sangrur)
Affil. No. 1639821

COPY OF AUDITED BALANCE SHEET AS ON 31.03.2020

PUNJAB CONVENT SCHOOL, VILL. MEHLA, DISTT. SANGRUR
BALANCE SHEET AS ON 31st MARCH, 2020

<u>LIABILITIES</u>	<u>AMOUNT</u>	<u>ASSETS</u>	<u>AMOUNT</u>
<u>CAPITAL ACCOUNT</u>		<u>FIXED ASSETS</u>	
PCS Education Society, Mehlan	6,770,120.74	(As Per Schedule 'D' Attached)	11,367,342.80
Add: ICICI Bus Loan	717,792.00	<u>CURRENT ASSETS LOANS & ADVANCES</u>	
Less: Withdrawals	664,560.00	<u>LOANS & ADVANCES</u>	
Add: Excess of Income Over Expenditure	808,526.96	Tpt Pre-paid Insurance	245,382.00
	<u>7,631,879.70</u>	<u>CASH & BANK BALANCES</u>	
<u>SECURED LOANS</u>		D.E.O (S) Sangrur	1668840.00
(As Per List 'A' Attached)	3,304,407.00	FDR Canara Bank	128,173.50
<u>UNSECURED LOAN</u>		Canara Bank Current a/c1609	67,238.52
(As Per List 'B' Attached)	1,300,000.00	Cash in Hand	<u>3,316.88</u>
<u>CURRENT LIABILITIES & PROVISIONS</u>		<u>OTHER ASSETS</u>	
<u>SUNDRY CREDITRS</u>		TDS Recoverable	12,574.00
(As Per List 'C' Attached)	454,673.00		
<u>EXPENSES PAYABLE</u>			
(As Per List 'E' Attached)	801,908.00		
	<u>13,492,867.70</u>		<u>13,492,867.70</u>

Notes to Account & Significant Accounting Policies - Separately Attached

PLACE: PATIALA

DATED: 22.10.2020

AUDITOR'S REPORT
In terms of our separate report of even date annexed.

For D M S G & ASSOCIATES
Chartered Accountants,



(Sanjay Goyal)
Partner
M.No. 091948
FRN. 012210N
PAN : AAJFD2774M

Makhan Goyal President
Punjab Convent School Education
Society, Mehlan (Sangrur)

(Signature)
Principal
Punjab Convent School
MEHLAN (Sangrur)
Affi. No. 1830821

PUNJAB CONVENT SCHOOL, VILL. MEHLA, DISTT. SANGRUR
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING ON 31st MARCH, 2020

<u>EXPENDITURES</u>		<u>INCOMES</u>	<u>AMOUNT</u>
To Bank Charges	2,607.80	By Fees Received	18,531,173.00
To Computer Repair	38,340.00	By FDR Interest Received	7,446.00
To Concession	1,555,695.00	By Income Tax Refund	14,560.00
To Consumable Expenses	39,865.00		
To Depreciation	1,425,448.00		
To Electricity Expenses	186,660.00		
To ESI	137,194.00		
To EPF Paid	373,164.00		
To Examination Material Expenses	132,535.00		
To Fees & Taxes	230,559.44		
To Gardening Expenses	22,801.00		
To Generator Expenses	27,500.00		
To Hire Charges	330,810.20		
To Lease Money	33,000.00		
To Legal Fee Charges	15,000.00		
To Medical Expenses	3,428.00		
To Misc. Expenses	40,373.60		
To News Paper & Periodicals	12,140.00		
To Printing & Stationery Expenses	219,128.00		
To Professional Charges	25,960.00		
To Repair & Maintenance	138,635.00		
To Salary	8,199,029.00		
To Salary Tpt Driver	1,330,536.00		
To Sports Material	38,239.00		
To Laboratory Expenses	38,858.00		
To Telephone Expenses	21,306.00		
To Tpt. Diesel Expenses	1,971,312.00		
To Tpt Insurance	445,018.00		
To Tpt Running Expenses	419,750.00		
To Tpt SRT & Other Fee	289,760.00		
To Excess of Income Over Expenditure	808,526.96		
	<u>18,553,179.00</u>		<u>18,553,179.00</u>

PLACE: PATIALA
 DATED: 22.10.2020

President

AUDITOR'S REPORT
 In terms of our separate report of even date annexed.

For **D M S G & ASSOCIATES**
 Chartered Accountants



(Sanjay Goyal)
 Partner
 M.No. 091948
 FRN. 012210N
 PAN : AAJFD2774M

Makhan Goyal President
 Punjab Convent School Education
 Society, Mehlan (Sangrur)

(Signature)
 Principal
 Punjab Convent School
 MEHLAN (Sangrur)
 Affil. No. 1630821

COPY OF ECS CERTIFICATE BY BANK MANAGER

केनरा बैंक



Canara Bank

REF: CB/SNGR/201-1609

DATE: 12/05/2021

TOWHOM IT MAY CONCERN

This is to certify that the salary to the staff members of Punjab Convent School, VPO Mehlan, Tehsil Sunam Distt Sangrur(Punjab) running under the aegis of Punjab Convent School Education Society, Mehlan(Sangrur) is being paid through Fund Transfer i.e by issuing a single consolidated cheque of the bank account bearing account no 2488201001609 mainted by the school in our branch on monthly basis.

It is clarified that this information is furnished without any type of risk and responsibility on our part in any respect whatsoever more particularly either as guarantor or otherwise. This Certificate is issued at the specific request of the customer.

Manjiv Singh
Canara Bank
Sangrur

Canara Bank
Sangrur
88720-72488

Place: Sangrur
Date: 12.05.2021

Manjiv Singh President
Punjab Convent School Education
Society, Mehlan (Sangrur)

Manjiv Singh
Principal
Punjab Convent School
MEHLAN (Sangrur)
Aff. No. 1230821

COPY OF AFFIDAVIT AS PER CBSE NORMS



APPENDIX-IV

AF 797936

ਪੰਜਾਬ ਪੰਜਾਬ PUNJAB

AFFIDAVIT

I, MAKHAN SINGH S/o SH.JANG SINGH, age 46 years, President of Punjab Convent School Education Society, VPO Mehlan, Distt. Sangrur (Punjab), running the **Punjab Convent School**, VPO Mehlan (Sangrur) do hereby solemnly affirm and sincerely state as follows:

1. That Punjab Convent School Education Society, VPO Mehlan, Distt. Sangrur (Punjab), is a registered Society under the Societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act, 1957 vide Registration No. DIC/DRA/421 of 1998-99 dated 26.06.1998.
2. That Punjab Convent School Education Society, VPO Mehlan, Distt. Sangrur (Punjab), is of Non-Proprietary Character and no member of the School Management Committee is related to each other.
3. That the school is being run as a community service and not as a business and that commercialization does not take place in the school in any manner whatsoever.
4. That no part of income from the institution is being and will be diverted to any individual in the Trust/ Society/ Company/ School Management Committee or to any other person/entity. The saving, if any, after meeting the recurring and non-recurring expenditure and contributions to developmental, Depreciation and contingency funds, will be further utilized for promoting the school and extending the cause of education in the same school only.
5. That school is not paying any charges towards using name, motto, logo or any other non-academic activities to any other institution, organization or body.
6. That the school will not open classes under CBSE pattern particularly class IX/X/XI/XII and will not use CBSE name in any manner without obtaining affiliation
7. That the Principal and Correspondent/Manager of the school have individually gone through the provisions contained in the affiliation & examination byelaws and the circulars issued by the Board from time to time. The school undertakes to abide by the provisions contained in the affiliation & examination byelaws, directions issued from time to time and the law of the land.
8. That the school will ensure compliance of all statutory requirements like EPF, ESI and Labour Laws etc. with respect to the school and staff of the school.
9. That the school will ensure that the Building Safety, Fire Safety, Water Safety, Health and Hygiene certificates are being issued or renewed by the concerned municipal or state authorities from time to time as per the prescribed term.
10. That the school will ensure that all required infrastructure is available with the school before starting classes.
11. That the school will ensure that sufficient number of qualified teachers as per the provisions contained in affiliation bye-laws are available with the school before starting classes.
12. That the school will follow the provisions related to fee contained in affiliation bye-laws and will disclose the details of the fee to the students/parents every year before start of session without resorting to any hidden charges in the heads of the fee.
13. That the school will not coerce any student/parent to buy books/stationary/uniform from any particular shop.
14. That the school shall strive to make efforts for conservation of environment.
15. That the school will ensure that the school fulfills all essential requirement before applying for affiliation and will fulfill all other conditions post affiliation and comply with all the general rules as given in the affiliation byelaws or notified from time to time.
16. That the school will not start CBSE pattern classes without submitting a commencement certificate to the effect that the school has complied with all the conditions imposed by CBSE and the post-affiliation conditions contained in affiliation byelaws along with general rules.
17. That the school will not sponsor students from other Board.
18. That no member of School Managing Committee is related to each other.

The above mentioned facts are true and correct to the best of my knowledge, information and belief.

Makhan Singh
Signature of the Deponent

Date: 15.04.2021
Place: Sangrur (Punjab)

Makhan Singh
President
Punjab Convent School Education
Society, Mehlan (Sangrur)

Pran
Principal
Punjab Convent School
MEHLAN (Sangrur)
Affi. No. 14330821

6675

27-679

Handwritten text in Gurmukhi script, partially crossed out.

Handwritten signature/initials.

Makhan Singh

*Harpal Singh
Executive Magistrate
Sunam*

Affidavit Attestation

Entry Date	15/04/2021
ID Number	RVN2685935
Stamp Paper No	6675
Applicant Name	MAKHAN SINGH
Father/Husband Name	JANG SINGH
Address	BIGGARWAL, TEHSIL/SUBTEHSIL SUNAM, DISTRICT SANGRUR, STATE PUNJAB
Identity Type	ADHAAR CARD
Identification No	704841826552



The above person appeared and deposed before me

Executive Magistrate
Sunam
SUNAM.

Handwritten signature of Executive Magistrate.

Makhan Singh President
Punjab Convent School Education
Society, Mehlán (Sangrur)

Handwritten signature of Principal.
Principal
Punjab Convent School
MEHLAN (Sangrur)
Aff. No. 1830821

Ph. : 01672-237023, 92162-37023, 86990-37023



PUNJAB CONVENT SCHOOL

(Affiliated to C.B.S.E., New Delhi, Affiliation No. 1630821)

V.P.O. MEHLAN, Teh. Sunam (Distt. Sangrur) Pb.

Email : pscmehlán@gmail.com, Website : pscmehlán.com

ENGLISH MEDIUM

Dated: 1st April, 2021

TO WHOM IT MAY CONCERN

This is to certify that as per CBSE guidelines and to get rid of heavy satchel for little tiny tots, school strictly implements '**No Homework Policy**' for the students from class I and II and further wish to state that the same has stated on official website of the school.

Makhan Singh President
Punjab Convent School Education
Society, Mehlán (Sangrur)

J. Kaur Principal
Punjab Convent School
MEHLAN (Sangrur)
Affil. No. 1630821

DETAILS OF NORMS FOLLOWED FOR FIXING THE SCHOOL FEE –

COPY OF PROCEEDINGS OF THE MEETING OF GENERAL BODY OF PUNJAB CONVENT SCHOOL EDUCATION SOCIETY, VPO MEHLAN, DISTRICT SANGRUR (PUNJAB)

RESOLUTION NO.: 2021/#
DATE: 19.03.2021

VENUE: VPO Mehlan (Sangrur)
TIME: 10.30 AM

All the Member(s) of the Society are present.

Agenda – Enhancement/ fixation of Fee & Funds of **Punjab Convent School**, VPO Mehlan (Sangrur), running under the aegis of running under the aegis of **PUNJAB CONVENT SCHOOL EDUCATION SOCIETY, VPO MEHLAN, DISTRICT SANGRUR (PUNJAB)**, for the coming academic session 2021-22, after consulting the members of PTA and keeping in view the provisions of Section 5 of the Punjab Regulation of Unaided Educational Institutions Bill (Punjab Act No.47of 2016).

Chairman & Business: A meeting is held under the chairmanship of **Sh.Makhan Singh**, to discuss and finalize enhancement/ fixation of Fee & Annual Funds of **Punjab Convent School**, VPO Mehlan (Sangrur), for the academic session 2021-22, after consulting the members of PTA and keeping in view the provisions of Section 5 of the Punjab Regulation of Unaided Educational Institutions Bill (Punjab Act No.47of 2016).

Conclusion –

After detailed discussions on the Agenda in the meeting, it is unanimously passed in the meeting to enhance/fix Fee & Annual Funds of **Punjab Convent School**, VPO Mehlan (Sangrur), for the academic session 2021-22 as it is as of academic session 2020-21 and by following the provisions of Section 5 of the Punjab Regulation of Unaided Educational Institutions Bill (Punjab Act No.47of 2016).

Further, it is also unanimously passed in the meeting that the requirements of the allocated budgeted funds discussed in the earlier meeting, would be met from the funds to be generated from the Tuition Fee and Annual/ other Funds generated from the beginning of the academic session 2021-22.

Confirmation – The members present in the meeting appreciated the growth of the school & have given their consent by putting their signatures in confirmation of today's business.

Vote of Thanks – The meeting is adjourned with a vote of thanks.

CERTIFIED TRUE COPY

Makhan Singh
President
Punjab Convent School Education
Society, Mehlan (Sangrur)

J. Kaur
Principal
Punjab Convent School
MEHLAN (Sangrur)
Affil. No. 1230821

ANNUAL REPORT

Reach high, for stars lie hidden in your soul.
Dream deep, for every dream leads the goal.

We delight in the beauty of the butterfly, but rarely admit the changes it has gone through to achieve that beauty.

It is the changes that we all go through our lives that constantly improves us, and with Maya Angelou's words portraying this thought in the most dazzling way possible, I would like to wish you all a very pleasant morning.

On behalf of the management, staff and students of the **Punjab Convent School**, VPO Mehlan (Sangrur), I cordially welcome our Chief Guest. I also welcome the other invited dignitaries and all parents to this occasion that is our School's first Annual Function & the Prize Distribution Ceremony.

In **PCS**, we believe that every individual has a lot of potential, and that potential can help accomplish wonders. That is why; it is fair to say that we thus believe that the future of the world starts here. The session of 2019-20 was a great year, and I consider it a moment of pride to showcase to you all the achievements and development that the school, staff and students undertook.

Vision determines directions of effort and prioritizing deployment of resources at our disposal, and our vision is to make our school one of the best schools of our city by providing quality education to our students through best in class academic facilities and churn out citizens who is inspiring leaders with a humane touch.

Excellence in academics is the hallmark of a good institution and details of this year's achievers in academics are as shown on the slide.

Teachers Empowerment Programs:

"Teachers are also learners." Staying updated is the key to success in any field, especially, in education. Our teachers constantly strive to stay updated by attending workshops & various training Programs.

Our teachers also attended workshops conducted by Extramarks to enhance their skills.

Student Achievements:

The competition is not only among the fellow students of **PCS**. They need to extend their boundaries and emerge as victors among other students of the city.

In this era of English taking over all other languages, it was indeed a very heart warming and beautiful moment when our students took part and won in Competitions.

Assemblies are an essential part of schools, for they not only promote a sense of collective belonging to the school but they also educate the students in various ways. Best Assembly Trophies were awarded to the winning classes, along with the Best Class Awards.

Co- Curricular Activities

By providing a conducive and encouraging environment, the students are mentored to participate in a variety of intra and interschool activities/competitions. It enables the student to grow in confidence, knowledge & enhance their all-round development.

Some of the co-curricular activities for Primary are outlined as follows:

1. Hindi Skit
2. File Making
3. Hand Painting
4. T-Shirt Painting
5. Hindi Subject Story Telling Competition
6. Hindi Subject Enrichment Program

Moving over to co-curricular activities for Secondary:

1. Solo Dance Competition
2. Skit Competition
3. Singing Competition
4. Drawing Competition
5. Debate Competition

Aside from individual activities, group activities were also conducted.

Student Achievement Programs

To ensure that our students are equipped to face any challenge, we have focused on few Student Enrichment programs which are as follows:

1. Procter & Gamble Awareness Program for Mothers and Daughters
2. Career Counselling for Parents and Students
3. Lectures by Invited Parents

As said by Martin Rees, "Crucial to science education is hands in involvement: showing, not just telling; real experiments and field trips and not just Virtual Reality."

In times of need, it our basic responsibility to help those who need it, and with this thought, the students organized a Community Outreach Program and Donation Drive for Flood Victims. To add a new flavour to the daily assemblies, themes are given to corresponding sections of the school, along with one day being dedicated to any special day of the week.

Various clubs are introduced for skill development and to generate inquisitiveness and interest and encourage students to bring out creativity. This year we have introduced clubs for Primary and Secondary class students.

Celebration of Events

Along with these, various events are celebrated with a lot of vigour and fun. Some of them are:

1. Republic Day
2. Independence Day
3. Yoga Day
4. Teachers' Day
5. Sports Day
6. Children's Day
7. Investiture Ceremony

Besides these, a lot of events were also conducted, such as:

1. Swacch Bharat Abhiyan, conducted regularly on Saturdays
2. Quami Ekta
3. Rashtriya Ekta Divas
4. Term End Exhibition for Primary and Secondary

New Initiatives

With gaining knowledge and conducting contests, many events are celebrated. These events are not only educational but also fun. Some of the initiatives taken this year are:

1. Vann Mahotsav
2. Pustak Mahotsav
3. Measles & Rubella Vaccination

And a lot more concepts were introduced.

Events Cutting Across Groups

To improve upon and inspire an individual is great, but greater still is inspiring a group, and with this in our mind, we organize Parent Orientation and PTAs.

School Improvement Programs

Constant improvement is the key to success. In this endeavour, we have introduced a few infrastructural and other developments:

1. Water Purifier
2. CCTVs in all 3 locations etc.

Conclusion

To conclude, this year, we all took more collective step towards our vision, and while one step was taken, many more are to go, and it is certainly achievable.

Thank you n have a great time always!!

PARMJIT KAUR


M.A.,B.Ed.

Principal

Makhan Singh President
Punjab Convent School Education
Society, Mehlan (Sangrur)

J. Kaur
Principal
Punjab Convent School
MEHLAN (Sangrur)
Affi. No. 3630821

COPY OF RESERVE FUND IN FORM OF JOINT FDR FOR 5 YEARS AS PER CBSE NORMS

केनरा बैंक  **Canara Bank**
KAMLA DEVI DEPOSIT GENERAL

डी.पी. कोट
D.P. Code: **SI.No.KH 602263**

प्रधान कार्यालय, 112, जे सी रोड, बंगलूर
RECEIVED OFFICE: 112, J.C. ROAD, BANGALORE

1. Messrs PRINCIPAL AND MEMBER PB CON SCH EDU SOCIETY
2.
3.
MEHLAN, SANGRUR
SANGRUR

the sum of (in words) RUPEES ONE LAKH FIFTEEN THOUSAND SEVEN HUNDRED AND ELEVEN ONLY


Condition of Repayment:

Branch: SANGRUR-2488
Date of Issue: 14/06/2018
Customer ID: 52017266
Account No.: 2488401002272/2
DOB (if minor):
Nomination Regd.: NO
Nominee:
Nominee ID:
Annualised Interest Yield: 6.94

जमा रसीद
Deposit Receipt
SANGRUR-2488

Value Date	Deposit Amount	Deposit Period	Rate of Interest (% p.a)	Total Interest	Maturity Date	Maturity Amount
14/06/2018	INR1,15,711.00	60 Month(s) 0 Day(s)	6	INR40,136.00	14/06/2023	INR1,55,847.00

The total interest payable and maturity value amount part withdrawal mentioned herein are subject to TDS, as applicable from time to time.

Prepared By: 
Supervisor: 
For Canara Bank
Authorised Signatory: 
वरिंटर कुमार, अधिकारी
VARINDER KUMAR
Officer, S.P. No.63716

Please see on reverse for important information.


President
Punjab Convent School Education
Society, Mehlán (Sangrur)


Principal
Punjab Convent School
MEHLAN (Sangrur)
Aff. No. 1630821